
FIRST STATUTES

Recommended by the Board of Management vide Resolution No. 1.5 in the 1st Meeting held on
30/07/2022

(Ref No: VU/BOM/001/MOP/07-2022)

Approved by the Board of Governors vide Resolution No. 2.7 in the 2nd Meeting held on 12/08/2022

(Ref No: VU/BOG/002/MOP/08-2022)

Contents

Chapter 1: Preliminary	1
1.1 Short Title, Commencement and Extent.....	1
1.2 Definitions.....	1
1.3 Publication of University Notifications.....	3
1.4 Seal of the University.....	4
Chapter 2: Officers of the University	4
2.1 Officers of the University.....	4
2.2 The Visitor.....	4
2.3 The Pro-Visitor.....	4
2.4 The Chancellor	4
2.5 The Pro-Chancellor	6
2.6 The Vice Chancellor	6
2.7 The Pro Vice Chancellor.....	8
2.8 Deans of Schools (Faculties).....	9
2.9 The Registrar.....	10
2.10The Finance Officer	12
2.11 Other Officers.....	13
Chapter 3: Authorities of the University.....	14
3.1 Authorities of the University	14
3.2 The Board of Governors and its Powers	14
3.3 The Board of Management.....	18
3.4The Academic Council	22
3.5 The Research and Innovation Council.....	25
3.6 The Finance Committee.....	28
3.7 The Board of Studies.....	30
3.8 Other Authorities.....	32
3.9 Disqualifications for Membership of an Authority or Body.....	33
3.10 Proceedings Invalidation.....	33

3.11 Provisions pertaining to Agenda Matters.....	33
Chapter 4: Other Provisions of the University.....	34
4.1 Mode of Recruitment and the Terms and Conditions of Service.....	34
4.2 Procedure for Resolving Disputes	34
4.3 Creation, Abolition or Restructuring of Departments and Faculties	35
4.4 Manner of Cooperation with other Universities or Institutions of Higher Learning	36
4.5 Procedure for Conferment of Honorary Degrees (Honoris Causa).....	36
4.6 Provisions regarding Grant of Freeships and Scholarships	36
4.7 Policies in respect of Seats in different Courses (Programs).....	37
4.8 Policy relating to the Fee chargeable students for various Courses (Programs).....	38
4.9 Institution of Fellowships, Scholarships, Studentships, Freeships, Medals	38
4.10 Procedure for Creation and Abolition of Posts.....	38
4.11 Operation and Maintenance of Funds	38
4.12 Provident Fund and Pensions	39
4.13 Withdrawal of Certificates, Diplomas and Degrees.....	39
4.14 Convocation.....	39
4.15 Residuary Powers.....	40

FIRST STATUTES

VIDYASHILP UNIVERSITY

In pursuance of the provisions of Section 33 read with Section 34 of the Vidyashilp University Act, 2020 (Karnataka Act No. 20 of 2021), the Board of Governors, Vidyashilp University hereby makes the First Statutes of Vidyashilp University for regulation and matters connected therewith or incidental thereto.

Chapter 1: Preliminary

1.1 Short Title, Commencement and Extent

- a) These Statutes shall be called the First Statutes of Vidyashilp University (hereinafter the "Statutes").
- b) These Statutes shall come into force with effect from the date of publication in the University Notification.
- c) These Statutes shall be read in conjunction with the Act.
- d) After the First Statutes have come into force, new Statutes or additions or amending in part or whole of any Statute shall be made as per the provisions of Section 35 of the Act. These new or amended Statutes shall come into force on approval of the Board of Governors of the University and with effect from the date of publication in the University notification.
- e) Any dispute pertaining to these Statutes shall be subject to jurisdiction of the Honourable High Court of the State of Karnataka.

1.2 Definitions

The definitions given in Section 2 of the Vidyashilp University Act, 2020 shall remain the same and used in the Statutes of Vidyashilp University.

In these Statutes unless the context otherwise requires, the following terms shall have the meanings given below:

- a) "Academic Regulations" means Academic Regulations of the University;
- b) "Academic Staff" means any person or person imparting instructions or supervising

research activities in the University and includes the faculty members comprising Professors, Associate Professors, Assistant Professors and such Officers, other Officers and other posts of the University as may be treated at par with Academic Staff by the Board of Management from time to time;

- c) "Academic Unit" means a School, Department, an Academic or Research Centre, or a Cell of the University designated as such by the Board of Management;
- d) "Academic Year" means the period of Twelve (12) consecutive months normally commencing in the month of July/August each year or any other period determined by the Board of Governors;
- e) "Act" means the Vidyashilp University Act 2020;
- f) "Acting Officer or Officer-in-charge" means a person duly appointed or elected to act in the place of an officeholder for the time being;
- g) "Administrative Unit" means an administrative department or other grouping of units and designated as such by the Board of Management;
- h) "Advisory Member" means an accomplished and exemplary professional, academician, administrator, entrepreneur or industry leader, invited to render advice and guidance to the University;
- i) "Authorities" mean the authorities of the University appointed as per the provisions under Section 23 of the Act, and in these Statutes;
- j) "Dean" means the Dean of a Faculty or School or Centre or University Department appointed under provisions of Section 19 of the Act;
- k) "Employee" means any person appointed by the University with specified terms and conditions of employment;
- l) "Ex-Officio Member" means a person who is a member of an Authority or any other body of the University by virtue of his/her office in the Government, Regulatory Body or University;
- m) "Expert Member" means an accomplished and exemplary academician, entrepreneur, researcher, industry/business professional invited or nominated by the Chancellor as an Expert Member on Authorities of the University;
- n) "Government" means the Government of Karnataka or the Government of India;
- o) "Graduate" means a person who has been conferred any degree by the University;

- p) "Notification" means a University Notification published from the Office of the Registrar with due approval from the Vice Chancellor;
- q) "Officers of the University" means the officers of the University as defined in Section 12 of the Act, and in these Statutes;
- r) "Program" means a collection of Courses, the completion of which will lead to an academic award of a degree, diploma, certificate or any other award by the University;
- s) "Regulation" means the regulations, rules and procedures made pursuant to the Act and the Statutes from time to time;
- t) "Regulatory Body or Bodies" means any one of, or collectively, the University Grants Commission, All India Council for Technical Education, Medical Council of India, Dental Council of India, the Pharmacy Council of India or such other similar Regulatory body established by the Government;
- u) "Resolution" means a decision made by any of the bodies or authorities in accordance with the procedural requirements of that body;
- v) "School" means a School / Academic Centre established to offer various programs;
- w) "Staff" means any person employed by the University;
- x) "Student" means a student enrolled in a part-time or full-time program leading to the award of a certificate, diploma, or a degree, and continues to maintain a valid registration with the University as per the provisions of the Academic Regulations of the University, and
- y) "University" means Vidyashilp University.

Words and expressions used but not defined in these Statutes shall have the meaning assigned to them in the Act.

1.3 Publication of University Notifications

1.3.1 Notifications shall be deemed to take effect from the date of notification.

1.3.2 Notifications issued by the University shall be published on its official website and copies of the Notifications shall be placed in the University's Register of Notifications.

1.4 Seal of the University

The University shall have a common seal as approved by the Board of Governors. The Registrar of the University shall be the custodian of the Seal. The Board of Governors may also approve the design and use of University Logo, Flag, Anthem, Insignia and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary and which are permissible by the State or the Central Government.

Chapter 2: Officers of the University

2.1 Officers of the University

The Officers of the University are those defined in Chapter – III, Section 12 of the Act.

2.2 The Visitor

2.2.1 The Visitor shall be The Honourable Governor of Karnataka.

2.2.2 The Visitor shall have the powers set out in Chapter – III, Section 13(3) of the Act.

2.3 The Pro-Visitor

2.3.1 The Pro-Visitor shall be the Honourable Minister for Higher Education, Government of Karnataka.

2.3.2 The Pro-Visitor shall have the powers set out in Chapter – III, Section 14(2) of the Act.

2.4 The Chancellor

2.4.1 The Chancellor shall be appointed by the Sponsoring Body as defined in Chapter – III, Section 15 of the Act and shall be the Chairperson of the Board of Governors and also the Head of the University.

2.4.2 A trustee of the Sponsoring Body shall be the first Chancellor who shall hold office for life or until he/she demits office.

2.4.3 The subsequent Chancellor shall be a Trustee of the Sponsoring Body.

- 2.4.4** The Chancellor so appointed, shall hold the office of Chancellor as determined by the Sponsoring Body.
- 2.4.5** If the office of the Chancellor becomes vacant due to illness or any other cause, the Pro-Chancellor, shall be the officiating Chancellor until the new Chancellor is appointed or until the incumbent Chancellor resumes office, unless specified otherwise by the Sponsoring Body.
- 2.4.6** The Sponsoring Body may from time to time decide the honorarium, allowances and perquisites to be paid to the Chancellor by the University.
- 2.4.7** The Chancellor has the following powers and functions, namely:
- a) shall be the Head of the University and shall exercise powers as specified in Section 15 of the Act.
 - b) to preside at all Convocations of the University in the absence of the Visitor and Pro-Visitor;
 - c) to function as a Chairperson of the Board of Governors of the University;
 - d) to appoint the First Vice Chancellor, First Pro Vice Chancellor, First Registrar and the First Finance Officer as per provisions of Section 47 of the Act.
 - e) to constitute the first Board of Management, the first Finance Committee, the first Research and Innovation Council and the first Academic Council as per provisions of Section 47 of the Act.
 - f) to appoint, re-appoint or terminate the appointment of the Vice Chancellor, in accordance with the provisions of the Act and the Statutes;
 - g) to nominate a person as a member of the Nomination Committee as referred to in Sub-section (2) of Section 17 of the Act;
 - h) to pre-approve the appointment of the Pro Vice Chancellors, the Deans, the Registrar, the Finance Officer and such other officers as provided in these Statutes;
 - i) to nominate such number of academicians, corporate leaders, entrepreneurs, and other persons of eminence as Advisory Members on the Board of Management as the Chancellor may in his opinion, deem appropriate;
 - j) to nominate such number of academicians, corporate leaders, entrepreneurs, and other persons of eminence as Expert Members on the Academic Council,

Research and Innovation Council or any other Authorities of the University, as the Chancellor may in his opinion, deem appropriate;

- k) to pre-approve the Agenda matters as per the provisions of Section 32 of the Act;
- l) to resolve a conflict (excluding conflicts at a meeting of the Board of Governors) in the manner provided in the Act.

2.4.8 In the event of there being a conflict, inter-se, between a functionary or body and any other functionary or body of the University, then the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.

2.5 The Pro-Chancellor

- 2.5.1** The Pro-Chancellor shall be appointed by the Sponsoring Body for a term as prescribed by the Sponsoring Body.
- 2.5.2** The Pro-Chancellor shall exercise all powers of the Chancellor in his/her absence as mentioned in Chapter – III, Section 15 (6) of the Act and as defined in the Statutes and shall be assigned other additional duties with prior written approval of the Chancellor.
- 2.5.3** The Pro-Chancellor shall Chair all the Committees, Meetings and Convocations in the absence of the Chancellor.

2.6 The Vice Chancellor

- 2.6.1** The Vice Chancellor shall be appointed by the Chancellor and on such terms and conditions as defined in Chapter – III, Section 17 of the Act.
- 2.6.2** The Vice Chancellor shall hold office for such period or such renewed period as defined in Section 17 of the Act.
- 2.6.3** The other terms and conditions of employment of the Vice Chancellor shall be those contained in her/his contract of employment.
- 2.6.4** The Vice Chancellor is the Principal Executive and Academic Officer of the University, accountable to the Chancellor and the Board of Governors for all powers and responsibilities vested in the Vice Chancellor by the Act.

2.6.5 The Vice Chancellor shall have the following powers, duties and responsibilities:

- a) shall be entitled to be present at, and address, any meeting of any other authority or any other body of the University but shall not be entitled to vote thereat unless she/he is a member of such authority or body.
- b) to ensure that the Act, the Statutes, and the Regulations are duly observed and she/he shall have all the powers as provisioned in the Act and Statutes to ensure such observance.

2.6.6 Where any matter is of urgent nature requiring immediate action and the same could not be immediately dealt with by any Officer or the Authority or other Body of the University empowered by or under Statutes to deal with it, the Vice Chancellor may take such action as she/he may deem fit and shall forthwith report the action taken by her/him to the Officer, Authority, or other Body, who or which in the ordinary course, would have dealt with the matter,

2.6.7 Provided that if the Officer, Authority or other Body is of opinion that such action ought not to have been taken, it may refer the matter to the Chancellor who may either confirm the action taken by the Vice Chancellor or annul the same or modify it in such manner, as she/he thinks fit and thereupon, it shall cease to have effect or, as the case may be, take effect in the modified form. However, such annulment or modification shall be without prejudice to the validity of anything previously done by or under the order of the Vice Chancellor,

2.6.8 Provided also that any person in the service of the University, who is aggrieved by the action taken by the Vice Chancellor under the aforementioned sub-clause 2.6.6, shall have the right to appeal against such action to the Chancellor within fifteen (15) days from the date on which the decision of such action is communicated to her/him and thereupon, the Chancellor may confirm, modify or reverse the action taken by the Vice Chancellor.

2.6.9 Further, the exercise of the power by the Vice Chancellor under aforementioned sub-clause 2.6.6 involves the appointment of an officer, such appointment shall terminate on appointment being made in the prescribed manner or on the expiry of a period of six (06) months from the date of the order of the Vice Chancellor, whichever is earlier.

- 2.6.10** Where, in the opinion of the Vice Chancellor, any decision of any Authority of the University is outside the powers by the Act or Statutes, Regulations or Rules made thereunder or is likely to be prejudicial to the interests of the University, she/he shall request the concerned Authority to revise its decision within fifteen (15) days from the date of its decision. In the event such Authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen (15) days then such matter shall be referred to the Chancellor whose decision thereon shall be final and binding.
- 2.6.11** In the absence of the Visitor, the Pro-Visitor, the Chancellor and the Pro-Chancellor, the Vice Chancellor shall preside at the Convocation of the University.
- 2.6.12** If the office of the Vice Chancellor becomes vacant due to death, resignation or otherwise, or if there is temporary vacancy because of absence due to long illness or any other cause, the Chancellor shall nominate the senior Pro Vice Chancellor or any Dean/Senior Professor of the University as officiating Vice Chancellor. The officiating Vice Chancellor shall perform the routine duties of the Vice Chancellor or as directed by the Chancellor until a new Vice Chancellor is appointed or the existing Vice Chancellor resumes duties, as the case may be.
- 2.6.13** If the Vice Chancellor wishes to resign, she/he may do so by submitting a signed letter of resignation to the Chancellor by giving notice of the period as specified in the appointment letter. The Vice Chancellor shall cease to hold office on the acceptance of the resignation and expiry of the notice period or as per the terms and conditions mentioned in the appointment letter of the Vice Chancellor.
- 2.6.14** The services of the Vice Chancellor can be terminated by the Chancellor with the approval of the Board of Governors after following the principles of natural justice and after providing an opportunity to present his case including, for termination on, disciplinary grounds.

2.7 The Pro Vice Chancellor

- 2.7.1** A Pro Vice Chancellor, shall essentially be a Professor of the University given the additional responsibility of Pro Vice Chancellor.

- 2.7.2** The Vice Chancellor may appoint up to a maximum of three (03) Pro Vice Chancellors (as per the provisions of Chapter – III, Section 18 of the Act) with the prior written approval of the Chancellor.
- 2.7.3** The Pro Vice Chancellor(s), so appointed, shall have designated areas of responsibility and shall hold office for a period of a maximum of three (03) years or until she/he attains the age of superannuation, whichever is earlier. After the term of three (03) years, it may be renewable for another term of a maximum of three (03) years or until he/she attains the age of superannuation, whichever is earlier.
- 2.7.4** The terms and conditions of appointment as Pro Vice Chancellor shall be those contained in the letter of appointment.
- 2.7.5** If a Pro Vice Chancellor wishes to relinquish the assigned role, she/he shall submit request in writing to the Vice Chancellor. The Vice Chancellor may relieve the Pro Vice Chancellor from the assigned role with effect from a specified date. The concerned Pro Vice Chancellor shall return to the regular position as Professor in the concerned School / Centre of the University.
- 2.7.6** The assigned role as Pro Vice Chancellor may be withdrawn at any time by the Vice Chancellor with due approval from the Chancellor. The concerned Pro Vice Chancellor shall return to the regular position as Professor in the concerned School / Centre of the University.
- 2.7.7** The actions taken by the Pro Vice Chancellor in furtherance of their functions shall be subject to the approval of the Vice Chancellor and in the absence of the Vice Chancellor shall be subject to the approval of the Chancellor.

2.8 Deans of Schools (Faculties)

- 2.8.1** A Dean shall essentially be a Professor/Senior Faculty Member of the University assigned the additional responsibility of Dean.
- 2.8.2** The Vice Chancellor may appoint Deans as per the provisions of Chapter – III, Section 19 of the Act, with the prior written approval of the Chancellor.
- 2.8.3** The Deans, so appointed, shall have designated areas of responsibility, such as Dean of School/Centre, Dean – Research, Dean – Academics, and such other functional

responsibilities, and shall hold office for a period of a maximum of three (03) years or until she/he attains the age of superannuation or whichever is earlier. After the term of three (03) years, it may be renewable for another term of a maximum three (03) years or until she/he attains the age of superannuation or whichever is earlier.

- 2.8.4 The terms and conditions of appointment as Dean shall be those contained in the letter of appointment.
- 2.8.5 If a Dean wishes to relinquish the assigned role, he/she shall submit request in writing to the Vice Chancellor. The Vice Chancellor may relieve the Dean from the assigned responsibility with effect from a specified date. The concerned Dean shall return to the regular position as Professor in the concerned School / Centre of the University.
- 2.8.6 The assigned role as Dean may be withdrawn at any time by the Vice Chancellor with due approval from the Chancellor. The concerned Dean shall return to the regular position as Professor in the concerned School / Centre of the University.

2.9 The Registrar

- 2.9.1 The Registrar shall be appointed by the Chancellor in the manner provided under Chapter – III, Section 20 of the Act.
- 2.9.2 The terms and conditions of employment of the Registrar shall be those contained in the contract of employment.
- 2.9.3 The Registrar shall have the power and responsibilities as defined in Section 20 of the Act.
- 2.9.4 Further, the Registrar shall have the following duties and responsibilities:
 - a) shall be non-voting member Secretary of Board of Governors.
 - b) shall be the Secretary of the Board of Management and the Academic Council.
 - c) custodian of all University notifications, contracts, appointment letters, personnel records of all academic staff, administrative staff and other employees of the University, proceedings of all authorities of the University and such other official documents of the University as the Board of Governors may commit to his/her charge;
 - d) to enter into agreements, sign documents and authenticate records on behalf of

- the University, subject to the decision of the Authorities of the University;
- e) to conduct the official correspondence on behalf of the Authorities of the University;
 - f) to represent the University with prior approval of the Vice Chancellor in suits or proceedings by or against the University, to sign the documents related to such suits and proceedings and/or depute her/his representative for this purpose in any Court of Law or Tribunal;
 - g) to prepare the Annual Report of all the activities of the University and place the same before the Board of Management;
 - h) to maintain records of students pertaining to admission, registration, enrolment, migration, results of various examinations including entrance examination and award of degrees, diplomas, certificates etc.;
 - i) to maintain a register of all degrees, diplomas, certificates and academic distinctions conferred by the University;
 - j) to oversee the general administration of the University;
 - k) to act as the custodian of all movable and immovable properties of the University unless otherwise provided by the Board of Governors. She/he shall be responsible for proper maintenance and upkeep of properties and assets of the University;
 - l) to make arrangements to safeguard and maintain all the moveable and immovable assets of the University and keep all such assets under regular insurance coverage against all threats/ damages;
 - m) to verify and notify the admission of students to all the academic and research programs based on the recommendations of the Admissions Committee and in consultation with the Vice Chancellor;
 - n) to notify the list of registered students in every Academic Term as per the Academic Regulations of the University;
 - o) to issue bona fide certificates to University students and staff required for various purposes;
 - p) to ensure that all legal and statutory compliances in regards to all functions or activities of the University, as per the guidelines of the State/Central agencies and bodies, are duly complied with at all times, and

- q) to exercise such other powers and perform such other duties as may be specified in the Act, the Statutes, and Regulations or as may be assigned to her/him by the Board of Governors, or the Vice Chancellor from time to time.

2.9.5 If the Registrar wishes to resign, she/he may do so by submitting a signed letter of resignation to the Chancellor through the Vice Chancellor by giving notice of the period as specified in the appointment letter. The Registrar shall cease to hold office on the acceptance of the resignation on the specified date or on expiry of the notice period or as per the terms and conditions mentioned in the appointment letter of the Registrar.

2.9.6 The services of the Registrar can be terminated by the Chancellor with the approval of the Board of Governors after following the principles of natural justice and after providing an opportunity to present his case including, for termination on, disciplinary grounds.

2.9.7 When the office of the Registrar becomes vacant due to death, resignation or otherwise, or if there is a temporary vacancy because of absence due to illness or any other reason, the duties and functions of the Registrar shall be performed by such other person as the Vice Chancellor, with prior approval of the Chancellor, shall appoint or authorize, until a new Registrar is appointed or until the incumbent Registrar resumes duty.

2.10 The Finance Officer

2.10.1 The Finance Officer shall be appointed by the Vice Chancellor with the prior approval of the Chancellor.

2.10.2 The terms and conditions of employment of the Finance Officer shall be those contained in the contract of employment.

2.10.3 The Finance Officer, in conjunction with the Vice Chancellor, is responsible for the administration of the financial affairs of the University.

2.10.4 The Finance Officer shall have the following duties and responsibilities:

- a) shall be the Secretary of the Finance Committee;
- b) to prepare the Annual Budget and Annual Statement of accounts of the University

and place the same along with the Audit Reports before the concerned Authorities of the University;

- c) to maintain, supervise and control the book keeping of accounts and relevant records of all the monies received and spent by the University;
- d) to exercise general supervision over the funds of the University and provide advice on financial policy, and
- e) to perform such other financial functions as are assigned to her/him by the Finance Committee, the Board of Management, or the Vice Chancellor as and when required.

2.10.5 If the Finance Officer wishes to resign, she/he may do so by submitting a signed letter of resignation in writing to the Chancellor through the Vice Chancellor by giving notice of the period as specified in the appointment letter and shall cease to hold office on the acceptance of the resignation on the specified date or on expiry of the notice period or as per the terms and conditions mentioned in the appointment letter of the Finance Officer.

2.10.6 The services of the Finance Officer can be terminated by the Chancellor with the approval of the Board of Governors after following the principles of natural justice and after providing an opportunity to present his case including, for termination on, disciplinary grounds.

2.10.7 When the office of the Finance Officer becomes vacant due to death, resignation or otherwise, or if there is a temporary vacancy because of absence due to illness or any other reason, the duties and functions of the Finance Officer shall be performed by such other person as the Vice Chancellor, with prior approval of the Chancellor, shall appoint or authorize, until a new Finance Officer is appointed or until the incumbent Finance Officer resumes duty.

2.11 Other Officers

The Board of Governors may decide by a Resolution and subsequent Notification, other Officers of the University and the manner of their appointment, terms and conditions of service and their powers and duties from time to time, as may be required for the effective functioning of the University.

Chapter 3: Authorities of the University

3.1 Authorities of the University

The authorities of the University are those as mentioned in Chapter – IV, Section 23 of the Act.

3.2 The Board of Governors and its Powers

3.2.1 In accordance with Chapter – IV, Section 24 of the Act the Board of Governors is the principal governing and policy-making body of the University.

3.2.2 The Board of Governors shall consist of members comprising the following:

- | | |
|--|------------------------|
| a) The Chancellor | Chairperson |
| b) The Pro Chancellor | Member |
| c) The Vice Chancellor | Member |
| d) The Principal Secretary or Secretary to the State Government in Higher Education (or by her/his nominee not below the rank of Deputy Secretary) | Ex-officio Member |
| e) One Expert (in the field of management, finance, or any other specialized, including administration) to be nominated by the State Government | Member |
| f) Three persons nominated by the Sponsoring Body (of whom one shall be a woman) | Members |
| g) The Pro Vice Chancellor | Non-voting Member |
| h) One Eminent Educationist nominee of the University Grants Commission (UGC) | Member |
| i) The Registrar | Secretary (Non-voting) |

3.2.3 The Chancellor shall be the Chairperson of the Board of Governors and the Registrar shall be the Secretary of the Board of Governors.

3.2.4 The First Board of Governors shall be constituted by the Sponsoring Body in accordance with the provisions of the Section 11 of the Act.

3.2.5 The tenure of office of the nominated members, other than Government nominees, shall be for three (03) years and renewed for a term as decided by the Sponsoring Body.

- 3.2.6** The Sponsoring Body may replace a Nominated Member, other than Government nominees if it is of the opinion that the member has failed to comply with the responsibilities of a member of the Board of Governors.
- 3.2.7** A Nominated member, other than Government nominees, may resign from the Board of Governors by submitting a resignation letter to the Sponsoring Body through the Chairperson, Board of Governors.
- 3.2.8** A temporary vacancy, arising in the Board of Governors, from amongst the Nominated Members, may be filled by the Sponsoring Body or may only be filled by the Authority that made the original appointment and such member shall hold office for the remaining period of the current term of the Member who has vacated office.
- 3.2.9** The Board of Governors shall normally meet at least three (03) times a year at such date, time and place as the Chairperson, Board of Governors may decide.
- 3.2.10** The Notice and Agenda for Meetings of Board of Governors or any of its Committees shall be Notified at least seven (07) days in advance of the date of each meeting.
- 3.2.11** A Special meeting of the Board of Governors due to exigent circumstances may be called by the Chancellor.
- 3.2.12** The quorum for meetings of the Board of Governors shall be at least three members attending and voting at such meeting. Provided that the presence of either the Chancellor or one nominee of the Sponsoring Body and in the absence of the Chancellor or one nominee of the Sponsoring Body, the Vice Chancellor, shall always be necessary to form the quorum of any meeting of the Board of Governors. If the quorum is not there at the scheduled date and time in the meeting of the Board of Governors, the meeting of the Board of Governors shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.
- 3.2.13** All meetings of the Board of Governors shall be chaired by the Chancellor. In his/her absence the Pro-Chancellor shall Chair the meeting of the Board of Governors.
- 3.2.14** The draft Minutes of Proceedings of a meeting of the Board of Governors shall be submitted by the Registrar to the Chairperson, Board of Governors, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within eight (08) working days of the meeting.

3.2.15 Powers and Responsibilities of the Board of Governors:

The Board of Governors is the Principal Governing and Policy-making body of the University and shall exercise the powers as provisioned in Section 24 of the Act.

In pursuance of the provisions of the Act, the Board of Governors shall also have the following powers and responsibilities:

- a) to supervise, regulate and maintain the Permanent Statutory Endowment Fund, the University Endowment Fund, the General Fund and the Development fund of the University as per the provisions of the Act and in conformity with the directions of the Sponsoring Body issued in this regard from time to time;
- b) to raise, collect, subscribe, and borrow funds, with or without the security of the assets of the University, for the purposes of the University and in conformity with the guidelines of the Sponsoring Body issued in this regard and to authorize any Officer of the University for executing required documents for the same;
- c) to manage and regulate the finances, accounts, investments and assets of the University with specific consent of the Chairperson, Board of Governors and in conformity with the guidelines of the Sponsoring Body issued in this regard;
- d) to submit proposals to the Sponsoring Body for its approval to receive donations, grants and gifts of any kind and/or to acquire, hold, manage, maintain, transfer or dispose of any moveable or immoveable asset for the purposes of the University;
- e) to consider and approve the requirement of infrastructure for various faculties/schools, hostels, sports facilities and residences of teachers and staff, on the recommendation of the Board of Management;
- f) to appoint or remove arbitrator(s);
- g) to approve the commencement of new faculties/schools and/or cessation of faculties/schools on the recommendation of the Academic Council and the Board of Management;
- h) to approve the various fees, deposits and other fees/charges and Policies regarding the same for various programs offered by the University chargeable to the students on the recommendation of the Finance Committee of the University;
- i) to approve, amend or rescind Regulations and Policies covering the administrative functioning of the University on the recommendation of the Board of Management;

- j) to approve, amend or rescind Regulations and Policies covering the academic functioning of the University on the recommendation of the Academic Council;
- k) to approve, amend or rescind Policies covering the financial control and management of the University on the recommendation of the Finance Committee;
- l) to approve conferment of various Degrees, Diplomas and Certificates and other academic titles and distinctions and withdrawal of the same on the recommendations of the Academic Council and the Board of Management;
- m) to approve conferment or withdrawal of Honorary Doctorate Degree (Honoris Causa) on the recommendations of Academic Council and the Board of Management;
- n) to create, abolish or restructure any School, Academic / Research Centre on the recommendation of the Academic Council and the Board of Management;
- o) to recommend to the Sponsoring Body for the establishment, maintenance, recognition, restructuring and/or abolition of Campuses, Regional Centres, Study Centres, etc. as per the provisions of the Act;
- p) to approve the creation and/or abolition of academic, administrative and other posts at the University and determine their numbers, cadres and qualifications thereof on the recommendations of the Board of Management;
- q) to approve the suitable policies to prescribe the mechanism for grievance redressal and resolving of disputes for employees and students on the recommendation of the Board of Management;
- r) to approve signing of Memoranda of Understanding with various National, International, Governmental and Non-Governmental Agencies, Institutions, Organizations, Universities and Societies;
- s) to consider and take necessary decisions on the recommendations and proposals and/or adopt the Minutes of Proceedings of the Board of Management and other Authorities of the University;
- t) to delegate or authorize the Chairperson, Board of Governors to take necessary decisions on behalf of the Board of Governors in the interest of the University on matters which have been brought to the Board of Governors for consideration or on such matters which the Chairperson, Board of Governors in consultation with other Officers/Authorities of the University may like to take for the effective functioning of

- the University;
- u) the Board of Governors may, by resolution, constitute and appoint any committee or committees comprising such members and, on such terms, and conditions and delegate to it, all or any of its powers, authorities, duties and functions other than this power of delegation and the power to make University Statutes. The powers delegated under this clause are revocable by a resolution of the Board of Governors at any time, and
 - v) to exercise such other powers and perform such other functions as may be considered necessary for the effective functioning of the University in conformity with the provisions of the Act and the Statutes or as may be conferred or imposed on it by the Act, the Statutes or the Sponsoring Body from time to time.

3.3 The Board of Management

3.3.1 In accordance with Chapter – IV, Section 25 of the Act, the Board of Management is the principal executive body of the University.

3.3.2 The Board of Management shall consist of members comprising the following:

- | | |
|--|--------------------|
| a) The Vice Chancellor | Chairperson |
| b) The Pro Vice Chancellor(s) | Member(s) |
| c) The Registrar | Secretary |
| d) Two Members nominated by the Sponsoring Body | Members |
| e) Two Deans of Schools nominated by the Vice Chancellor | Members |
| f) Advisory Members (not more than five (5)) nominated by the Chancellor | Non-voting Members |
| g) The Chancellor | Permanent Invitee |
| h) The Pro-Chancellor | Permanent Invitee |

3.3.3 The Vice Chancellor shall be the Chairperson and the Registrar shall be the Secretary of the Board of Management.

3.3.4 The First Board of Management shall be constituted by the Chancellor in accordance with the provisions of Section 47 of the Act.

3.3.5 The tenure of office of the members shall be as follows:

- a) Members nominated by the Sponsoring Body shall have a tenure of three (03) years and renewed for a term as decided by the Sponsoring Body.

- b) Members nominated by the Vice Chancellor shall have a tenure of two (02) years.
 - c) Advisory Members nominated by the Chancellor shall have a tenure of two (02) years and the same may be renewed for a term as per the discretion of the Chancellor.
- 3.3.6** The Sponsoring Body may replace a Nominated Member, if it is of the opinion that the member has failed to comply with the responsibilities of a member of the Board of Governors.
- 3.3.7** A member Nominated by the Sponsoring Body, may resign from the Board of Management by submitting a Resignation letter to the Sponsoring Body through the Chairperson, Board of Management.
- 3.3.8** An Advisory Member nominated by the Chancellor shall not have any voting right.
- 3.3.9** An Advisory Member nominated by the Chancellor may resign from the Board of Management by submitting a Resignation letter to the Chancellor through the Chairperson, Board of Management.
- 3.3.10** A Temporary vacancy, arising in the Board of Management, from amongst the Nominated Members, may only be filled by the Sponsoring Body or Officer as applicable that made the original appointment and such Member shall hold office for the remaining period of the current term of the Member who has vacated office.
- 3.3.11** The Board of Management shall meet normally at least three (03) times a year at such date, time and place as the Chairperson, Board of Management may decide.
- 3.3.12** A Special meeting of the Board of Management due to exigent circumstances may be called by the Chairperson, Board of Management with prior approval of the Chancellor.
- 3.3.13** The Notice and Agenda for Meetings of Board of Management or any of its Committees shall be Notified at least seven (07) days in advance of the date of each meeting
- 3.3.14** The quorum for meetings of the Board of Management shall be at least four (04) members attending and voting at such meeting. If the quorum is not there at the scheduled date and time in the meeting of the Board of Management, the meeting of the Board of Management shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.

- 3.3.15** All meetings of the Board of Management shall always be chaired by the Vice Chancellor and in the absence of the Vice Chancellor, by the nominee of the Sponsoring Body and where the Sponsoring Body has not nominated any nominees, then by any other member as elected by the members present in the meeting.
- 3.3.16** The draft Minutes of Proceedings of a meeting of the Board of Management shall be submitted by the Registrar to the Chairperson, Board of Management, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within eight (08) working days of the meeting.
- 3.3.17** In the event of a conflict of opinion at the meeting of the Board of Management, the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.
- 3.3.18** Powers and responsibilities of the Board of Management:
- a) to recommend the requirement of infrastructure for various faculties / schools, hostels, sports facilities and residences of teachers and staff to the Board of Governors;
 - b) to recommend the commencement of new faculties/schools and/or cessation of faculties/schools to the Board of Governors;
 - c) to recommend to the Board of Governors the various fees, deposits and other fees/charges and Policies regarding the same for various Programs offered by the University chargeable to the students based on the recommendations of the Finance Committee of the University;
 - d) to recommend the Regulations and Policies covering the administrative functioning of the University to the Board of Governors;
 - e) to recommend to the Board of Governors the Regulations and Policies covering the academic functioning of the University based on the recommendation of the Academic Council;
 - f) to recommend to the Board of Governors the Policies covering the financial control and management of the University based on the recommendation of the Finance Committee;
 - g) to recommend to the Board of Governors for the conferment of various Degrees, Diplomas and Certificates and other academic titles and distinctions and

- withdrawal of the same based on the recommendations of the Academic Council;
- h) to institute scholarships, fellowships, medals and other rewards;
 - i) to recommend to the Board of Governors for the conferment or withdrawal of Honorary Doctorate Degree (Honoris Causa) based on the recommendations of Academic Council;
 - j) to recommend to the Board of Governors to create, abolish or restructure any School, Academic / Research Centres, and to allocate the areas of studies or research based on the recommendations of the Academic Council;
 - k) to recommend the creation and/or abolition of academic, administrative and other posts at the University and determine their numbers, cadres and qualifications thereof to the Board of Governors;
 - l) to recommend for approval the appointments of academic, administrative and other posts at the University to the Board of Governors;
 - m) to recommend suitable policies to prescribe the mechanism for grievance redressal and resolving of disputes for employees and students to the Board of Governors;
 - n) to recommend to the Board of Governors the signing of Memoranda of Understanding with various National, International, Governmental and Non-Governmental Agencies, Institutions, Organizations, Universities and Societies;
 - o) to receive grants, donations, contributions, gifts, prizes, scholarships, fees and other funds for the University;
 - p) to review the Annual Statements of Accounts including the Balance Sheet for previous financial year and place the same to the Board of Governors;
 - q) to review the annual budget of the University and place the same to the Board of Governors for approval;
 - r) to review the Annual Report of the activities of the University and place the same to the Board of Governors;
 - s) to review the internal audit report of the accounts of the University and give necessary directions to the concerned functionaries, as it may deem fit;
 - t) to review and recommend for approval the Minutes of Proceedings of the meetings of the Academic Council and the Finance Committee to the Board of

Governors, and

- u) to exercise such other powers and discharge such other functions as assigned by the Board of Governors from time to time or as required for efficient functioning of the University in conformity with the provisions of the Act and the Statutes.

3.4 The Academic Council

3.4.1 In accordance with Chapter – IV, Section 26 of the Act, the Academic Council is the principal academic body of the University and shall, subject to the provisions of the Act, the Statutes, Regulations and the Rules, co-ordinate and exercise general supervision over the academic policies of the University.

3.4.2 The Academic Council shall consist of members comprising the following:

- | | |
|--|--------------------|
| a) The Vice Chancellor | Chairperson |
| b) The Pro Vice Chancellor(s) | Member(s) |
| c) The Registrar | Secretary |
| d) All Professors of the University | Members |
| e) Faculty Members of the University (not more than ten (10)) nominated by the Vice Chancellor | Members |
| f) Members (not more than eight (08))
(Accomplished Academicians from other reputed institutions / universities and Experts from Industry / Business recommended by the Vice Chancellor and appointed by the Chancellor.) | Members |
| g) Invited Members (nominated by the Vice Chancellor with prior approval of the Chancellor) | Non-voting Members |
| h) The Chancellor | Permanent Invitee |
| i) The Pro-Chancellor | Permanent Invitee |

3.4.3 The Vice Chancellor shall be the Chairperson of the Academic Council and in the absence of the Vice Chancellor, any other member of the Academic Council shall be nominated by the Chancellor to preside over the meeting.

3.4.4 The Registrar shall be the Secretary of the Academic Council and in her/his absence, the Vice Chancellor shall nominate a member of the Academic Council to perform the duties of the Secretary for that meeting.

3.4.5 The First Academic Council shall be constituted by the Chancellor in accordance with Section 47 of the Act.

3.4.6 The tenure of office of the members shall be as follows:

- a. Faculty Members nominated by the Vice Chancellor shall have a tenure of one (01) year and renewed for a term as decided by the Vice Chancellor.
- b. Members (Academicians from other reputed institutions / universities and industry / domain experts to be recommended by the Vice Chancellor and appointed by the Chancellor) shall have a tenure of two (02) years and renewed for a term as recommended by the Vice Chancellor and approved by the Chancellor.
- c. Invited Members (Non-voting); The Vice Chancellor with prior approval of the Chancellor may invite academicians / domain experts from industry for a specific Academic Council meeting. Such invited members shall not have a fixed tenure and are not included in the quorum.

3.4.7 A temporary vacancy, arising in the Academic Council, from amongst the Members appointed by the Chancellor, may only be filled upon the recommendation of the Vice Chancellor and such member shall hold office for the remaining period of the current term of the Member who has vacated office.

3.4.8 The Academic Council shall meet normally at least two (02) times a year at such date, time and place as the Chairperson, Academic Council may decide.

3.4.9 The Notice and Agenda for Meetings of Academic Council shall be Notified at least seven (07) days in advance of the date of each meeting

3.4.10 The quorum for meetings of the Academic Council shall be fifty percent (50%) members attending and voting at such meeting. If the quorum is not there at the scheduled date and time in the meeting of the Academic Council, the meeting of the Academic Council shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.

3.4.11 The draft Minutes of Proceedings of a meeting of the Academic Council shall be submitted by the Registrar to the Chairperson, Academic Council, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within eight (08) working days of the meeting.

3.4.12 In case of non-unanimity on any issue, the decision will be approved by the simple majority of Members present and voting.

3.4.13 Powers and Responsibilities of the Academic Council:

Subject to the provisions of the Act and the Statutes, and the control of the Board of Management and Board of Governors, the Academic Council shall have the following powers and functions, namely:

- a) to exercise general supervision over the academic regulations and policies, research activities of the University, and to give direction regarding methods of instruction, evaluation, research or improvements in academic standards;
- b) to review and approve the Minutes of Proceedings of the meetings of the various Boards of Studies and Research and Innovation Council of the University;
- c) to recommend to the Board of Management:
 - i) to institute Degrees, Diplomas, Certificates and other academic distinctions;
 - ii) to commence Post-Doctoral, Ph.D./Doctoral, Post Graduate, Undergraduate, Diploma and Certificate Programs in the University;
 - iii) to recognize Degrees & Diplomas of other universities and institutions and to determine their equivalence with the Degrees & Diplomas of the University;
 - iv) to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions and to withdraw the same;
 - v) to confer Honorary Doctorate Degree (Honoris Causa);
 - vi) to create, abolish or restructure any School, Academic / Research Centres, and to allocate the areas of studies or research;
 - vii) to frame, amend and rescind Regulations and Policies on academic matters, and
 - viii) to establish centres of specialized studies and research in collaboration with other reputed institutions / universities / industry.
- d) to conduct periodic review of existing programs of study and the desirability of modifying them in the light of new knowledge or changing societal requirements and to constitute committees for the same, if required, and
- e) to exercise such other powers and discharge such other functions as assigned by the Board of Governors and Board of Management from time to time or as required for academic growth of the University in conformity with the provisions of the Act and the Statutes.

3.5 The Research and Innovation Council

3.5.1 In accordance with Chapter – IV, Section 27 of the Act the Research and Innovation Council is the principal Research and Innovation Committee of the University and shall provide the larger holistic vision of the kind of research to be undertaken by the University, including prioritization of the research areas.

Research and Innovation Council shall, subject to the provisions of this Act, the Statutes, Regulations and the Rules, co-ordinate and exercise general, supervision over the innovation and research policies of the University and has the authority to organize, promote and disseminate research related activities.

3.5.2 The Research and Innovation Council shall consist of members comprising the following:

a) The Vice Chancellor	Chairperson
b) The Pro Vice Chancellor(s)	Member(s)
c) The Dean of Research	Secretary
d) Head of the Department of Innovation	Member
e) Deans of all Faculties / Schools	Members
f) Faculty Members of the University (not more than six (06)) nominated by the Vice Chancellor	Members
g) Members (not more than six (06)) (Academicians from other reputed institutions / universities and industry / domain Experts to be recommended by the Vice Chancellor and appointed by the Chancellor)	Members
h) Invited Members invited by the Vice Chancellor with prior approval of the Chancellor	Non-voting Members
i) Research Scholars (not more than two (02)) nominated by the Dean Research with prior approval of the Vice Chancellor	Non-voting Members
j) The Chancellor	Permanent Invitee
k) The Pro-Chancellor	Permanent Invitee

3.5.3 The Vice Chancellor shall be the Chairperson of the Research and Innovation Council and in the absence of the Vice Chancellor, any other member of the Research and Innovation Council shall be nominated by the Chancellor to preside over the meeting.

3.5.4 The Dean of Research shall be the Secretary of the Research and Innovation Council and in his/her absence, the Vice Chancellor shall nominate a member of the Research and Innovation Council to perform the duties of the Secretary for that meeting.

- 3.5.5** The First Research and Innovation Council shall be constituted by the Chancellor in accordance with Section 47 of the Act.
- 3.5.6** The tenure of office of the members shall be as follows:
- a) Faculty Members nominated by the Vice Chancellor shall have a tenure of one (01) year and renewed for a term as decided by the Vice Chancellor.
 - b) Members (academicians from other reputed institutions / universities and industry / domain Experts to be recommended by the Vice Chancellor and appointed by the Chancellor) shall have a tenure of two (02) years and renewed for a term as recommended by the Vice Chancellor and approved by the Chancellor.
 - a) Invited Members (Non-voting); The Vice Chancellor with prior approval of the Chancellor may invite academicians / domain experts from industry for a specific Academic Council meeting. Such invited members shall not have a fixed tenure and are not included in the quorum.
 - c) Research Scholars (Non-voting); nominated by the Dean Research with prior approval of the Vice Chancellor shall have a tenure of one (01) year.
- 3.5.7** A temporary vacancy, arising in the Research and Innovation Council, from amongst the Members appointed by the Chancellor, may only be filled upon the recommendation of the Vice Chancellor and such member shall hold office for the remaining period of the current term of the Member who has vacated office.
- 3.5.8** The Research and Innovation Council shall meet normally meet at least two (02) times a year at such date, time and place as the Chairperson, Research and Innovation Council may decide.
- 3.5.9** The Notice and Agenda for Meetings of Research and Innovation Council shall be Notified at least seven (07) days in advance of the date of each meeting.
- 3.5.10** The quorum for meetings of the Research and Innovation Council shall be fifty (50) percent (%) members attending and voting at such meeting. If the quorum is not there at the scheduled date and time in the meeting of the Research and Innovation Council, the meeting of the Research and Innovation Council shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.
- 3.5.11** The draft Minutes of Proceedings of a meeting of the Research and Innovation Council shall be submitted by the Dean of Research to the Chairperson, Research and

Innovation Council, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within eight (08) working days of the meeting.

3.5.12 In case of non-unanimity on any issue, the decision will be approved by the simple majority of Members present and voting.

3.5.13 Powers and Responsibilities of the Research and Innovation Council:

Subject to the provisions of the Act and the Statutes, and the control of the Board of Management and Board of Governors, the Research and Innovation Council shall have the following powers and functions, namely:

- a) to exercise general supervision over the research programs and activities of the University and to promote research and innovation in the University;
- b) to recommend to the Academic Council:
 - i) to institute Doctoral Degree Programs leading to the award of Ph.D. Degrees;
 - ii) to propose Post-Doctoral Programs to be offered at the University;
 - iii) to frame, amend and rescind Regulations for research programs and Policies related to research activities;
 - iv) award of Ph.D. Degrees to the research scholars who have completed the requirements for the award of the degree;
 - v) propose advance level research courses to be offered at the doctoral level;
 - vi) to make proposals for the institution of Post-Doctoral and Doctoral level research fellowships, and
 - vii) the establishment of research chairs in collaboration with industry, as applicable in various schools of the University;
- c) to recommend to the Board of Management:
 - i) the establishment of specialized research centres;
 - ii) propose research projects and seed grants to be awarded to faculty members of the University or collaborative projects with industry / other institutions;
 - iii) the establishment of centre for incubation and entrepreneurship at the University;
 - iv) to develop and secure ownership of intellectual properties and promote their commercial development, and

- v) to establish consultancy services to government agencies, academic, industrial and other organisations.
- d) to frame, amend and rescind policies regarding sponsored (funded) research and or consultancy projects to develop excellence in the chosen research areas, and
- e) to exercise such other powers and discharge such other functions as assigned by the Board of Governors and Board of Management from time to time or as required for academic growth of the University in conformity with the provisions of the Act and the Statutes.

3.6 The Finance Committee

3.6.1 In accordance with Chapter – IV, Section 28 of the Act, the Finance Committee shall be the principal financial body of the University to take care of financial matters and shall, subject to the provisions of this Act, Rules and Statutes co-ordinate and exercise general supervision over the financial matters of the University

3.6.2 The Finance Committee shall consist of the following:

- | | |
|---|--------------------|
| a) The Chancellor or his nominee | Chairperson |
| b) The Pro-Chancellor | Member |
| c) The Vice Chancellor | Member |
| d) The Registrar | Member |
| e) The Finance Officer | Secretary |
| f) One Member of the Sponsoring Body | Member |
| g) Invitee(s) nominated by the Chancellor | Non-voting Members |

3.6.3 The Chancellor or his nominee shall be the Chairperson and in the absence of the Chancellor, the Pro-Chancellor shall preside over the meeting.

3.6.4 The Finance Officer shall be the Secretary of the Finance Committee.

3.6.5 The First Finance Committee shall be constituted by the Chancellor in accordance with Section 47 of the Act.

3.6.6 The tenure of office of the members shall be as follows:

- b) Member nominated by the Sponsoring Body shall have a tenure of three (03) years and renewed for a term as decided by the Sponsoring Body.
- c) Invited Members (Non-voting); The Chancellor may invite an expert as required for a specific meeting and such invited members shall not have a fixed tenure and are

not included in the quorum.

- 3.6.7** The Sponsoring Body may replace a Nominated Member, if it is of the opinion that the member has failed to comply with the responsibilities of a member of the Finance Committee.
- 3.6.8** A member Nominated by the Sponsoring Body, may resign from the Finance Committee by submitting a Resignation letter to the Sponsoring Body through the Chairperson, Finance Committee.
- 3.6.9** A temporary vacancy, arising in the Finance Committee, from amongst the Nominated Members, may only be filled by the sponsoring body and such member shall hold office for the remaining period of the current term of the Member who has vacated office.
- 3.6.10** The Finance Committee shall meet normally at least two (02) times a year at such date, time and place as the Chairperson, Finance Committee may decide.
- 3.6.11** A Special meeting of the Finance Committee due to exigent circumstances may be called by the Chairperson, Finance Committee.
- 3.6.12** The Notice and Agenda for Meetings of Finance Committee shall be Notified at least seven (07) days in advance of the date of each meeting
- 3.6.13** The quorum for meetings of the Finance Committee shall be at least three (03) members attending and voting at such meeting. If the quorum is not there at the scheduled date and time in the meeting of the Finance Committee, the meeting of the Finance Committee shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.
- 3.6.14** The draft Minutes of Proceedings of a meeting of the Finance Committee shall be submitted by the Finance Officer to the Chairperson, Finance Committee, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within 08 working days of the meeting.
- 3.6.15** In the event of a conflict of opinion at the meeting of the Finance Committee, the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.
- 3.6.16** Powers and responsibilities of the Finance Committee:

Subject to the control of the Board of Governors and provisions of the Act and the Statutes, the Finance Committee shall have the following powers and functions, namely:

- a) to prepare the annual budget of the University and to recommend limits of total annual recurring & non-recurring expenditures based on the income and resources of the University;
- b) to examine and review the annual accounts and audit reports of the University;
- c) to propose Statutory Auditors of the University to the Board of Governors for approval;
- d) to recommend to the Chairperson, Board of Governors the approval of expenditures other than that provided in the budget;
- e) to propose to the Board of Governors the various fees, deposits & other fees/charges, scholarships and Policies regarding the same for various programs offered by the University chargeable to the students from time to time;
- f) to observe that the statutory regulations / policies relating to the maintenance of accounts of the Income and expenditure of the University are followed;
- g) to prepare the annual accounts of the University to be submitted for audit by the Statutory Auditors of the University;
- h) to comply with the requirements of account and audit as per Section 54 of the Act;
- i) to recommend to the Board of Governors the framing, amendment or rescind of the Policies covering the financial aspects of the University, and
- j) to exercise such other powers and discharge such other functions as assigned by the Board of Governors from time to time or as required for academic growth of the University in conformity with the provisions of the Act and the Statutes.

3.7 The Board of Studies

There shall be a Board of Studies for each Program / group of Programs of study / School comprising. The Board of Studies shall be responsible to and shall report all actions to the Academic Council.

3.7.1 Each Board of Studies shall consist the following:

- | | |
|--|-------------|
| a) Program Chair / Dean | Chairperson |
| b) Faculty Member (not more than five (05)) from the same School nominated by the Vice Chancellor | Members |
| c) Faculty Member (not more than three (03)) from other Schools nominated by the Vice Chancellor | Members |
| d) External Members (not more than four (04)) from Academia / Industry / Practicing Professionals nominated by the Chairperson with prior approval from by the Vice Chancellor | Members |
| e) Faculty member from the same school nominated by the Chairperson | Secretary |

3.7.2 The Program Chair / Dean shall be the Chairperson of the Board of Studies and in the absence, any other member of the Board of Studies shall be nominated by the Vice Chancellor to preside over the meeting.

3.7.3 The Chairperson may invite any other domain expert from academia or industry for a specific meeting with prior approval of the Vice Chancellor.

3.7.4 The tenure of office of the members shall be two (02) years.

3.7.5 A temporary vacancy, arising in the Board of Studies, may only be filled upon the approval of the Vice Chancellor and such member shall hold office for the remaining period of the current term of the Member who has vacated office.

3.7.6 The Board of Studies shall meet normally at least two (02) times a year at such date, time and place as the Chairperson may decide.

3.7.7 The Meetings of the Board of Studies shall be convened by the Chairperson, Board of Studies with the approval of the Vice Chancellor.

3.7.8 Provided that the Chairperson may, with prior approval of the Vice Chancellor, convene a meeting of the Board whenever required.

3.7.9 The Notice and Agenda for Meetings of Board of Studies shall be Notified at least seven (07) days in advance of the date of each meeting

3.7.10 The quorum for meetings of the Board of Studies shall be fifty percent (50%) members attending and voting at such meeting. If the quorum is not there at the scheduled date and time in the meeting of the Board of Studies, the meeting of the Board of Studies

shall be reconvened after two (02) hours on the same date and venue for which no quorum shall be required.

3.7.11 The draft Minutes of Proceedings of a meeting of the Board of Studies shall be submitted by the Secretary to the Chairperson, Board of Studies, within three (03) working days of the meeting for approval and the approved Minutes of Proceedings shall be notified to all the members within 08 working days of the meeting.

3.7.12 Powers and Responsibilities of the Board of Studies:

Subject to the control and direction of the Academic Council and provisions of the Statutes, the Board of Studies shall have the following powers and functions, namely:

- a) to recommend, upon reference to it by the Academic Council, the curriculum structure, courses of study, pedagogy and methods of assessment in the program(s) of study within its purview;
- b) to review the program curriculum, syllabi of all courses offered by the School/Department and recommend revisions as applicable from time to time.
- c) to approve the course plans associated with the programs of study;
- d) to recommend books, including text-books, supplementary reading, reference books and other study material for such courses of study;
- e) to recommend to the Academic Council, plans for the development of the School/Department including introduction of new programs of study, advanced courses and specialization tracks within a program of study;
- f) to recommend faculty development programs that need to be conducted from time to time, and
- g) to consider any other academic matter, which may be referred to it by the Academic Council.

3.8 Other Authorities

The Board of Governors or the Board of Management with approval from the Board of Governors may, by Notification, constitute such other Authorities or Committees with such composition, powers and functions and on such terms and conditions as they may deem necessary or fit and such Authorities or committees shall, on such notification, be deemed to be a part of these Statutes.

3.9 Disqualifications for Membership of an Authority or Body

A person shall be disqualified from being a member of any of the Authorities or Bodies of the University as and when the Sponsoring Body were to form an opinion, in writing, that a Member of any authority or body is unfit to hold the post if he or she:

- a) is of unsound mind and stands so declared by a competent court; or
- b) is an un-discharged insolvent; or
- c) has been convicted of any offence involving moral turpitude; or
- d) is conducting or engaging himself in an activity that is in conflict with the University; or
- e) the member has behaved in manner which is or is expected to prove to be detrimental to the interests of the University; or
- f) has been punished for indulging or promoting unfair practices; or
- g) has violated any provisions stipulated from, time to time, by any of the regulatory authorities and are applicable to the University and/or its authorities; or
- h) as and when the Board of Governors were to form an opinion in writing that a Member of any of the authorities or bodies is unfit to hold the post.

3.10 Proceedings Invalidation

No act or proceedings of any authority of the University shall be invalid merely by reason of the existence of any vacancy or defect in the constitution of the authority.

3.11 Provisions pertaining to Agenda Matters

3.11.1 No Agenda Matter shall be either included in the Agenda for or taken up for discussion and decided in, the meeting of the Board of Governors or the Board of Management or any other Authorities without obtaining the prior written approval of the Chancellor.

3.11.2 In the event of breach of any provisions of this Act the Chancellor shall be entitled at all time to immediately take remedial action by reversing all decisions taken by any functionary or body of the University in breach of the provisions of the Act and consequent upon the pursuit of such a remedial action, all such actions taken by the functionary or body of the University in breach of the provisions of the Act shall be

deemed to be null and void, ab initio, and consequently the status quo ante shall prevail in respect of the matter or decision in breach.

Chapter 4: Other Provisions of the University

4.1 Mode of Recruitment and the Terms and Conditions of Service of the other Officers, Teachers and Employees of the University

- 4.1.1 The eligibility criteria for appointment of officers, academic staff and other employees of the University, the procedure of recruitment and selection and the terms and conditions of appointment, shall be as laid down in the Policies and Guidelines as approved by the Board of Management.
- 4.1.2 All officers, academic staff and other employees of the University shall be governed by the terms and conditions of their appointment and by the Code of Conduct of the University as laid down in the concerned policies.
- 4.1.3 The Statutory positions shall be governed as per provisions in the Statutes.
- 4.1.4 Other officers, academic staff and other employees of the University shall be appointed under a written employment contract, which shall be maintained by the Registrar of the University and a copy of the same shall be furnished to the employee concerned duly signed by him as an acknowledgement and acceptance of all the terms and conditions mentioned therein.

4.2 Procedure for Resolving Disputes between the University and its Officers, Faculty members, Employees and Students

- 4.2.1 The Board of Management shall establish appropriate grievance redressal mechanism for dealing with grievances, if any, from officers, teachers and other employees of the University. For this purpose, there shall be a Grievance Redressal Committee directly under the Vice Chancellor.
- 4.2.2 An aggrieved employee, after exercising the option of the Grievance Redressal Committee, may file an appeal against the decision to the Board of Management within

ten (10) days of passing of the order. The decision of the Board of Management regarding this will be final and binding.

- 4.2.3 Any grievance/dispute of officers, teachers and other employees of the University shall be settled by the appropriate Authority normally within three (03) months from the date of its reference.
- 4.2.4 Suitable policies to prescribe the mechanism for grievance redressal and resolving of disputes for teachers and staff will be laid down by the Board of Governors on the recommendation of the Board of Management.
- 4.2.5 The Vice Chancellor shall constitute and notify a Grievance Redressal Committee consisting of a Senior Professor / Dean, Student Affairs as the Chairperson and two (02) faculty members of the University to oversee the grievance redressal and resolving of disputes of the students. The notification shall prescribe the mechanism for grievance redressal and resolving of disputes.
- 4.2.6 In respect of the proceedings of the Grievance Redressal Committee, no outside individual or agency shall be entitled to have access.
- 4.2.7 In case a student of the University is aggrieved by the decision of the Vice Chancellor, he/she may appeal to the Board of Management within ten (10) days of passing of the punitive order. The decision of the Board of Management shall be final and binding.

4.3 Creation, Abolition or Restructuring of Departments and Faculties

- 4.3.1 The Board of Management on the recommendation of the Academic Council shall create and/or abolish Academic Departments, Centres and Faculties/Schools subject to the approval of the Board of Governors; and
- 4.3.2 The Board of Management on the recommendation of the Academic Council shall re-structure any Department/Centre/Faculty/School subject to the approval of the Board of Governors.

4.4 Manner of Cooperation with other Universities or Institutions of Higher Learning

- 4.4.1 On the recommendation of the Academic Council and with prior approval of the Board of Governors, the Board of Management shall have the power to establish co-operation and collaboration with other institutions, universities, organizations, societies, individuals and industries in India and abroad for promoting excellence in teaching, academics, trainings, research and consultancy based on mutually agreeable terms and conditions;
- 4.4.2 The Board of Management on the recommendations of the Academic Council and the Research and Innovation Council, may recognize any other reputed institutes, industries, research and development organizations for carrying out research for the award of the Doctoral Degree of the University.

4.5 Procedure for Conferment of Honorary Degrees (Honoris Causa)

All proposals for the conferment of honorary degrees shall be initiated by the Vice Chancellor who after consultation with the Academic Council and the Board of Management shall submit the same to the Board of Governors for approval.

4.6 Provisions regarding Grant of Freeships and Scholarships

- 4.6.1 The Board of Management shall institute various scholarships from time to time that shall be governed by the Scholarship Policy and guidelines approved by the Board of Management.
- 4.6.2 The Board of Management with prior approval of the Board of Governors shall seek to receive endowments from individuals or organizations for the purpose of providing Freeships and scholarships which shall be governed by aforementioned scholarship policy.

4.7 Policies in respect of Seats in different Courses (Programs) of Studies and the Procedure of Admission of Students to such Courses (Programs)

- 4.7.1** The various Schools and their Programs of study, and the respective intake of students in each of the Programs, shall be decided on the recommendation of the Board of Management and approval of the Board of Governors. The same shall be submitted to the Higher Education Department, Government of Karnataka for statutory approval at the commencement of the University and when new Schools / new Programs of studies are being proposed to be offered by the University.
- 4.7.2** The maximum number of seats / intake in a particular Program of study shall be as per the approved number notified to the University from the Higher Education Department, Government of Karnataka.
- 4.7.3** Further, where applicable the University shall seek approval from the concerned Statutory Authorities established to govern a particular Program.
- 4.7.4** The Board of Management on the approval of Board of Governors shall fix the number of Programs of study and the respective intake in each Program of study to be offered in a given academic year, which may be less or equal to the maximum intake notified by the Higher Education Department, Government of Karnataka, and other Statutory Authorities where applicable.
- 4.7.5** Further, the reservation of seats for students of Karnataka State in various Programs shall be as per the provisions of Section 9 of the Act.
- 4.7.6** If the seats reserved for the students of Karnataka State remain vacant after the notified last date of provisional admission, the University shall admit other students to the said vacant seats.
- 4.7.7** The eligibility criteria for admission in various programs offered by the University shall be as prescribed by the respective Statutory bodies and the respective University Program Regulations.
- 4.7.8** The University admissions shall be open to all persons irrespective of caste, class, creed, gender or nation. All admissions shall be made on the basis of merit in the qualifying examinations and the University admission policy notified from time to time.

4.8 Policy relating to the Fee chargeable from students for various Courses (Programs) of Studies

- 4.8.1 The fee structure would be concomitant with the objective of providing quality education to the University students.
- 4.8.2 The annual tuition fee and any other fee chargeable from the students shall be as recommended by the Fee Committee and approved by the Board of Management.
- 4.8.3 The mode and schedule of Fee payment shall be governed by the Fee Policy and guidelines approved by the Board of Management.
- 4.8.4 Any revision in the annual tuition fee and any other fee chargeable shall be notified well in advance and applicable to all the students admitted in that academic year and onwards.

4.9 Institution of Fellowships, Scholarships, Studentships, Freeships, Medals and Prizes

- 4.9.1 The Vice Chancellor in consultation with the Finance Committee and the Academic Council, shall recommend to the Board of Management for institution of fellowships, scholarships, studentships, freeships, medals and prizes. The Board of Management shall submit its recommendations to the Board of Governors for approval.
- 4.9.2 The Board of Governors shall have powers to award, suspend, withdraw or cancel any fellowships, scholarships, studentships, freeships, medals and prizes approved by it.
- 4.9.3 The procedure for grant of fellowships, scholarships, studentships, freeships, medals and prizes shall be as per the Policies made in this regard by the Board of Management.

4.10 Procedure for Creation and Abolition of Posts

The Board of Governors shall create and/or abolish posts of academic, administrative and other staff on the recommendation of the Board of Management from time to time.

4.11 Operation and Maintenance of Funds

The funds established under Sections 48, 49, 50 and 51 of the Act, shall subject to general

supervision and control of the Board of Governors, be regulated and maintained in such manner as may be prescribed by the Board of Governors and the Sponsoring Body of the University.

4.12 Provident Fund and Pensions

The University for the benefit of its employees shall provide the facility of the Employees' Provident Funds Scheme as per the norms of the State Government and as approved by the Board of Governors.

4.13 Withdrawal of Certificates, Diplomas and Degrees

The University reserves the right to withdraw a Certificate, Diploma and Degree even though it has been granted should be there discovery that the work upon which it was based or the academic records in support of it has been falsified. In such a case, the Certificate, Diploma and Degree shall be withdrawn promptly.

The Board of Management on the recommendation of the Academic Council shall recommend to the Board of Governors to withdraw Certificates, Diplomas and Degrees or other academic distinctions from persons who have already been conferred with such distinctions.

4.14 Convocation

4.14.1 Convocation for conferring Degrees, Diplomas and other academic distinctions may be held by the University annually. The date and time for convocation shall be fixed by the Board of Governors on the recommendation of the Board of Management and the Academic Council.

4.14.2 A special convocation may be held by the University with the prior approval of the Chancellor.

4.14.3 The procedures and protocols of the Convocation shall be as laid down in the Convocation Regulations of the University.

4.14.4 In absence of the Visitor and the Pro-Visitor, the Chancellor shall preside over the Convocation of the University. In absence of both the Visitor, the Pro-Visitor and the Chancellor, the Pro Chancellor, shall preside over the convocation. In the absence of

all four (the Visitor, the Pro-Visitor, the Chancellor and the Pro Chancellor) the Vice Chancellor shall preside over the Convocation.

4.14.5 If under exigent circumstances the University is unable to hold the convocation, the degrees, diplomas, and other academic distinctions may be handed over personally or dispatched to the candidates concerned by registered post.

4.15 Residuary Powers

In the event of the University being required to exercise any such powers or perform any such functions not falling within the purview of these Statutes, or any other Regulations, or Policies of the University, the Vice Chancellor shall exercise such powers and perform such functions with prior approval of the Chancellor. Any dispute pertaining to the affairs of the University shall be subject to jurisdiction of the Honourable High Court of the State of Karnataka.